

LINCOLN WELLINGTON ATHLETIC CLUB
COMMITTEE MEETING MINUTES
Monday 9th February 2009

PRESENT

Ian George (IG); Darrell Helas (DH); Steve Read (SR); Neil Campbell (NC); Dave Humberstone (DHu); Marc Afford (MA); Darren Holian (DHo); Geoff Hall (GH). Guest: Rebecca Marshall (RM) [Lincoln University]

Apologies

Dennis Wingad (DW); Anne Gilroy (AG); Marie Phillips (MP); Denise Timmis (DT); Les Ball (LB).

IG formally welcomed RM to the meeting, following her request to interview a couple of Committee members on the impact of partnership within sport. IG added that English Athletics is currently promoting the role of partnership working. This would appear to be pertinent to her course.

1. APPROVAL OF THE MINUTES OF THE LAST MEETING

1.1. Minutes approved.

2. CORRESPONDENCE

2.1. List of Correspondence received with agreed actions:

Received	Subject	Proposed Action
1	Jackie Ross - Boston Sports Initiative - has written asking if LWAC would be interested in using the Tommy Clay memorial track at the Princess Royal Sports Arena, Boston. There is no longer a 'resident' Club on site (Boston AC).	Geoff Powley to ask about arrangements for the last fixture of the Young Athletes League at next Lincs AA meeting. This is usually hosted by Boston AC at this facility.
2	David Lloyd - PRSA - a request for fixture bookings has been received.	
3	BDAC Friskney Half Marathon entry forms.	GH to circulate at Thursday training evening.
4	Great Daffodil Run entry forms.	GH to circulate at Thursday training evening.
5	Ben Starling - Lincoln University - is undertaking a study into funding for sport.	DH to liaise with the student to suggest bidding for funds for a Pole Vault bed cover... or seeking a Club Sponsorship - branding for kit etc.
6	LSAC Indoor Open event 21 st February 2009.	Simon Kimpton to post details on website.
7	Lincoln Sports Partnership - First Aid	LWAC will pay fee for any

	'Emergency Response Course' to be held at Spalding on 28 th April 2009 (1800 - 2200hrs).	willing attendees, but we may like to consider arranging our own internal course just for LWAC members. Adrian Marston to be approached to arrange - DH
8	Complaint from English XC Association regarding LWAC entries not matching the entry list submitted.	IG to draft formal apology, as the Committee had been made aware a replacement LWAC athlete was entered at the last minute at the Northern XC Championships.
9	Lincolnshire Athletics Association - the Minutes from 12 th January 2009.	Circulated via email.
10	Hayley Fox email regarding ideas for a ball.	

3. CLUB DEVELOPMENT PLAN

3.1. IG has a first draft of the new Development Plan and will circulate for review.

4. FACILITIES

- 4.1. No contact from LSST Priory since last meeting, but it is understood there is considerable activity internally at the school regarding development of the new facility.
- 4.2. IG reported that spraying at Yarborough track is not fixed to a schedule, as it is dependent on good weather. Once conditions improve, the work will be carried out.
- 4.3. Lincoln City Council have the 'go ahead' for the new Pavilion at Yarborough... with work starting summer 2009. There is a meeting on Friday 13th February scheduled between LCC/CLS and LWAC representatives are invited to attend.
- 4.4. Lincoln City Council has applied for funding to move the jump pits outside the centre of the track. Work will take place nearer the end of 2009.
- 4.5. There was discussion about the chaotic communication from CLS regarding the availability of the track during the bad weather.
- 4.6. Legal responsibility for Health & Safety during track use at Yarborough needs to be clarified. Is it Lincoln City Council, CLS or LWAC... or a combination of all three? Furthermore, do we need to keep 'hard copy' evidence of our Risk Assessments and what exactly does our insurance from English Athletics cover in the event of a claim?

Action Points

- IG to continue with liaison with both LSST Priory and CLS.
- IG and DH to attend meeting on 13th February - to see if there are any restrictions being imposed on our use of the track during building works..
- IG has drafted a formal complaint to Lincoln City Council - this was circulated around Committee Members for agreement.

- IG to draft letters to Lincoln City Council [Legal Department] and English Athletics.

5. TREASURERS REPORT

- 5.1. There has still been no response to our enquiries about the increased Facility Charge for use of the track.
- 5.2. Almost all the member's subs have now been received... so the major monies are now in. There will need to be a review to see if receipts will cover the expected increase for track fee 2009/10. This will inform negotiations between LWAC and CLS.
- 5.3. Ted Butcher of Lincolnshire Athletics Association still owe LWAC some monies from the Lincolnshire XC League event held at Riseholme.
- 5.4. CLS have agreed to supply a formal 'Statement of Account' each month.
- 5.5. English Athletics have some monies available (circa £400) via the Partnership Development Manager for those Clubs who have formed basis of the partnership... hopefully we will benefit from this.
- 5.6. There is no further information from LB regarding the purchase of a Club 'Flag Banner'.

Action Point

- IG/SR to issue yet another reminder.
- Formal thanks to Kathy Warhurst for the excellent work in chasing up/obtaining subs.
- DH to obtain list of names of non-payers for circulation around Committee and then publication.
- SR to make comparison between track fees and receipts.
- SR to contact LB to make progress with purchasing the 'Flag Banner'.

6. FUNDRAISING

- 6.1. LWAC still require a willing volunteer for this role.

Action Point

- DH to circulate a formal request around all Club members.

7. CHILD PROTECTION AND WELFARE

- 7.1. There is concern that nobody has a 'helicopter view' over the CRB clearance checks. We need paperwork in place to show the Club monitors the current situation for those adults who have supervision of our young athletes.

Action Point

- List of all individuals who have current CRB clearance to be created.

8. LINCOLNSHIRE ATHLETICS ASSOCIATION

- 8.1. LWAC has expressed an interest on the setting up of a Lincolnshire Branch of the County Development Group. Derbyshire and Nottinghamshire have their own Branch well established already. Steve Moore has formally registered our

'interest'. The Development Group has potential funding of £50K, yet there is little detail as to how this will operate in practice and how the monies will be distributed.

9. COMPETITIONS

- 9.1. Marie Phillips has booked the King George Vth Stadium, Grimsby for 31st May Young Athletes League meeting and has sufficient volunteers in place. However, this is not the case with Northern League, Doncaster meet the following week.
- 9.2. The Athletics County Championships are to be held 9/10th May.
- 9.3. There has been a super performance from LWAC over the XC season to date.
- 9.4. The National XC Championships are being held at Parliament Hill this year, where there is always very restricted parking. SR has purchased a £10 coach parking permit to guarantee a space. It is strongly recommended that the coach be used for transport to/from the event. It is costing the Club around £600 and it is crucial that we fill this to try and meet our costs as much as possible.
- 9.5. Permission for the South Common Club XC on Saturday 14th March is still awaited from Lincoln City Council.

Action Point

- Andy Dunderdale (to be confirmed) Neil Campbell to prepare/collate all entries/events for the Young Athletes League meeting at Grimsby.
- Further volunteers sought for the Doncaster meeting.
- DH, John Maplethorpe and Dave Wells to prepare/collate all entries for the County Champs.
- We need to raise public awareness of this Club's achievements... perhaps involving Lincolnshire Echo, local BBC or Lincs FM perhaps?
- The coach to the National XC Champs will cost £10 for first-named member and £5 for subsequent passengers. Despite this, we will still make a loss.
- IG to issue reminder to LCC re: Club XC.

10. OFFICIALS & COACHING

- 10.1. AG is the only coach in the road running group. It is important that other individuals come forward to assist, not least for Health & Safety requirements.
- 10.2. DHo is currently acting as AG's deputy and is prepared to assist.
- 10.3. We will accommodate the young athlete who has a 'brittle bone' disability. However, it might be sensible to wait until Spring before involving the athlete in training due to adverse weather conditions. Perhaps we can arrange a visit beforehand to introduce the family to what we do to show we have not forgotten the request.
- 10.4. Keith Taylor of Lincoln City Council has kindly offered his coaching services during Summer 2009. He is a Level 4 coach and will be very welcome.

Action Point

- IG to contact parents to make necessary arrangements.

11. TRANSPORT

- 11.1. As coach hire costs are becoming ever more expensive, it is hard to cover our costs. Please will athletes and their supporters use this hired transport when it is available. It is also important to maximise space in private vehicles through car sharing when no transport is otherwise provided by the Club.

Action Point

- All athletes to advertise when passengers can be taken to events. Also those requiring a lift to make this known as well.

12. NEW MEMBERS AND RESIGNATIONS

- 12.1. The large number of resignations recently is a result of 'cleaning up' the member's register.
- 12.2. The 'Waiting List' for youngsters needs vacancies in the Young Athlete Groups before they can be accommodated. It is not so important with the older athletes... these do tend to permeate into the other age Groups.

New Members				
Name	DOB	Paid	Cat	Comment
Brendon Sykes		£70	S	Level 1 Coach
Dominic Sykes		£55	J	
Mia Owen		£55	J	
Yasmin Fenton		£55	J	
Paige Mitchell		£55	J	
Charlotte Nicholls		£55	S	Concession (Student) - also Level 2 Throws Coach and Official.
Steven Marshall		£30	S	No Facility Charge as trains with Boston AC.
Joshua Malia		£55	J	
Resignations				
Connor Taylor				
Hannah Flint				
Paul Flint				
Alan Thomas				
Tom Duffield				
Melissa Elleray				
Rhiannon Fieldson				
Joshua Hayes				
Rob Parkinson				
Shona Munro				
Callum Munro				
Simon Bromiley				

Aimee Stanfield				
William Watson				

Action Point

- Consider an Introductory session for those on Waiting List.

13. SOCIAL EVENTS

- 13.1. Wait until after the meeting with Lincoln City Council on 13th February before considering further.

14. ANY OTHER BUSINESS

- 14.1. IG to send 'Get Well' card to AG on behalf of Club.
14.2. Thanks to Rebecca Marshall for attending the meeting.
14.3. The next meeting will be the 9th March 2009 at 1900hrs.
14.4. Meeting closed at 8.40pmⁱ

Action Points

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ⁱ Minutes drafted 11th February 2009

ⁱⁱ Minor amendments – DH 5th March 2009