

LINCOLN WELLINGTON ATHLETIC CLUB
COMMITTEE MEETING MINUTES
Monday 12th January 2009

PRESENT

Ian George (IG), Darrell Helas (DH); Neil Campbell (NC), Anne Gilroy (AG), Marc Afford (MA), Les Ball (LB), Steve Read (SR), Geoff Hall (GH)

Apologies

Dennis Wingad (DW), Marie Phillips (MP), Denise Timmis (DT), Dave Humberstone (DHu).

1. APPROVAL OF THE MINUTES OF THE LAST MEETING

1.1. Minutes approved.

2. CORRESPONDENCE

2.1. List of Correspondence received with agreed actions:

	Subject	Proposed Action
1	Email received from Karen Bevan (City of Lincoln Council Leisure Services) requesting that we hold off submitting our planning application for extra storage. The Council is planning a new pavilion to serve the Athletics track, All-Weather Pitches, Football pitches and Cycle track, together with a new storage building.	DH to keep our planning application on hold and monitor progress of City of Lincoln's own planning application through contact with Karen Bevan.
2	There is a meeting on 27 th January of the Lincolnshire Athletics Development Group. Athletics Networks are a new scheme that English Athletics are promoting for Clubs. Potentially, there is access to £50,000 for a three-year project if Clubs can work together via a network.	IG to attend meeting, possibly accompanied by Geoff Powley.
3	A BA (Hons) Sports Business Management student from The University of Lincoln has offered his assistance in developing a Sports Funding Project for us as part of his degree. It was thought we might use this to create more awareness around disability issues e.g. through 1 st Aid courses.	Circulated around Coaches and Committee. AG to pursue with Phil Malt and then contact student.
4	Sponsorship - there is a scheme whereby if the Club manages to obtain sponsorship, the Government will match that funding.	
5	English Athletics Jog Leader Course 31 st January (similar to Level 1) is available if anyone is interested.	Details to circulate to coaches
6	A list of dates has been obtained for Throws	Forwarded to DT and Kathy

	Academy.	Warhurst.
7	Lincolnshire Sports Partnership will be holding an 'Action Planning for Clubs' session on 27 th January. Unfortunately, this clashes with the other meeting outlined at Point 2.	
8	Invitation to the Sports Hall Athletics Final - scheduled for 14 th January 2009.	IG will be attending.
9	The trials for the mini-London Marathon will be held on 1 st March 2009 in Nottingham.	Mark Baddeley quite interested. Details to be posted in club hut. - DH
10	The Club has responded to Martin Yeldham (Cherry Willingham SSCo Partnership) regarding closer liaison with Primary and Secondary Schools in our area.	Poster to be developed and Contact names supplied. Draft text to be supplied to LB by GH in order for Poster to be produced.
11	Lincolnshire County Councils - positive attitudes questionnaire to be completed.	IG to complete.
12	Lincoln Wellington AC to raise publicity at Lincoln University.	Poster to be developed as mentioned at Point 10.

3. CLUB DEVELOPMENT PLAN

3.1. The Clubmark status is up for renewal this year. As a pre-requisite to a Sub-Committee being set up to look at the Club Development Plan, it may be useful to see what the Lincolnshire Athletics Development Group (27th January) have to offer.

Action Point

- IG to circulate Club Development Plan around all Committee members.

4. FACILITIES

- 4.1. IG has contacted Lincoln City Council (Steve Lockwood) regarding the increase in payments, but has not received a reply, nor even an acknowledgement. IG has therefore requested a formal response.
- 4.2. Since the last Committee meeting, IG has spoken with Keith Taylor regarding the build up of moss on the track. Apparently, the contract with CLS shows that four sprayings should be carried out each year, yet no action ever seems to be taken.
- 4.3. On Monday of the last week of School Term, LSST Priory requested a meeting with IG regarding their outline sports development plans. LSST seem very keen to support athletics and to involve LWAC at an early stage so we can give instant feedback on their outline athletics track plans. This whole issue seems to be gathering pace, with tenders being invited February/March 2009. The new build is estimated to start September with the facilities due to open 2011. It was widely felt this is our best option to get improved athletic facilities, rather than persevering with Yarborough. The new facilities will include athletics track, residential facilities, fitness suite, storage etc.
- 4.4. There was discussion on obtaining a promotional 'Sail' and 'Tent' for when our

athletes are competing at events. It is a good way of bringing attention to LWAC.

Action Points

- IG to continue to chase up correspondence with Lincoln City Council.
- IG to request dates of when track spray work carried out.
- Committee to maintain close links with LSST Priory so we can perhaps move to the new facility when it opens in 2011.
- LB to price up and pursue... with consideration being given to donations from e.g. ImpSport; West Parade Physio; Lincolnshire Runner and Lincoln Sports Physio Clinic, if we were to promote their business on the banner/tent.

5. TREASURERS REPORT

- 5.1. The Income and Expenditure account for December 2008 was circulated by SR. Subscriptions of £3,906.50 were received during the month.
- 5.2. The Club still owes Yarborough (CLS) just over £1K for use of track and facilities. An invoice has been requested by SR, giving a breakdown of costs, but none has been forthcoming. SR has issued reminder today.
- 5.3. The affiliation fees for English Athletics have been paid in respect of the Club Registration Fee. However, it is not clear whether the Individual Athlete Fees have been paid.
- 5.4. There are still some members with outstanding subscriptions... although these are slowly trickling in. Actions will be taken at the end of January for non-payment, meanwhile in the interim, reminders will be issued.

Action Points

- SR to continue to request full breakdown of costs on a formal invoice.
- DH to respond to EA ref: English Athletics affiliation fees.
- Reminder letters to be issued to members who have not paid. DH to produce letter, KW to post
- List of names of non-paying members to be displayed in Club Room. DH to ask for list of KW.

6. FUNDRAISING

- 6.1. Still no volunteers to take on this role from within the Club.

Action Point

- Continue to advertise the position and hope that perhaps a willing parent may take on this role.

7. CHILD PROTECTION AND WELFARE

- 7.1. As only basic First Aid training is given to Coaches, it was discussed whether a more advanced course would be useful. Although we can also rely on CLS staff, it reduces risk if we can have our own trained individuals immediately available.
- 7.2. The First Aid kits also need to be updated.

Action Point

- One of the parents is employed in a firm which makes First Aid kits. Perhaps it might be worth approaching them to see if they can give assistance in this area.

8. LINCOLNSHIRE ATHLETICS ASSOCIATION

- 8.1. Geoff Powley is attending the next meeting.

Action Point

- Julie Robertson has promised to email the Minutes to us for circulation.

9. COMPETITIONS

- 9.1. The Young Athletes League meeting being hosted by LWAC on 31st May might be better located at Grantham, Grimsby or Doncaster athletic tracks, due to the poor facilities provided by Yarborough.
- 9.2. A 'fun' Club X-Country will be organised for a date in March. The trophies have already been purchased. It will involve all age groups on West Common... where each entrant will be asked to give an estimate of their time for the course. Running without watches, the awards will be given to those finishing nearest to their estimated time.
- 9.3. Organise a Young Athletes Open meeting mid-week... with perhaps Throws/Jumps one meeting and Track/Jumps on another. Link this into the Club Development Plan as well.

Action Point

- MP to book Officials for 31st May.
- NC to discuss venue with MP.
- Consider date for Club XC... potentially the Sunday 15th, as this is before the English Schools on 21st and Lincoln 10K on the 29th. AG to work out a programme.
- IG to check with West Common Committee and see if Jockey Club available for teas/coffees after the event.
- Dates for Young Athletes Open meeting to be suggested. DH to pursue.

10. OFFICIALS & COACHING

- 10.1. MP is currently working on appointing Officials.
- 10.2. There will need to be cover for Steve Swaby as he goes on paternity leave... his squad is very full so it will need a replacement Coach.
- 10.3. Committee and Coach Forum to 'go live' on website.
- 10.4. There is a need to get volunteers on Level 1 course in April.

Action Point

- Simon Kimpton to contact all Forum members with details on how to access.
- Speak to Adie White re: cover for Steve.

11. TRANSPORT

- 11.1. Coach has been booked to take athletes to Northern XC Championships at St Helens.

Action Point

- List to be put up in Club Room. - DH

12. NEW MEMBERS AND RESIGNATIONS

12.1. Various new member forms were nominated, seconded and signed.

New Members				
Name	DOB	Paid	Cat	Comment
Marie Philips				As advised by Kathleen Warhurst
Rebecca Smith		£55	J	
Toby Usher		£55	J	
Samantha Hood		£55	J	
Ellis Whyler		£55	J	
Robert Whyler		£70	S	
Lucy Thornton		£55	J	
Resignations				
Alex Donnelly				
Paula Donnelly				
Aaron Delaney				
Sam Delaney				
Sophie Delaney				
Dexter Haywood				
Elliott Haywood				
Mia Haywood				
Russell Haywood				
Sally Haywood				
Andy Furnell				
Kaele Pilcher				
Tim Boothby				
Jenni Burns				

13. SOCIAL EVENTS

- 13.1. MP still to report from last Committee meeting.
- 13.2. Consideration being given to organising a Hog Roast for the end of the Young Athletes Open Meeting and also after the last 5K Series event.

Action Point

- To organise Hog Roast
- MP to report back on ideas for Formal Dinner Dance and Ten-Pin Bowling.

14. ANY OTHER BUSINESS

- 14.1. Darren Holian has offered his assistance on the Committee and he was voted on.
- 14.2. Formal record of 'thanks' to Simon Kimpton for setting up Committee/Coach Forum .
- 14.3. Formal record of 'thanks' to Geoff Powley for collecting and paying all monies/entries for the Lincolnshire and Northern XC Championships.
- 14.4. Purchase of rope for harnesses/tyres to be considered.
- 14.5. Cones have disappeared... need to replace.

Action Points

- AG to advise Darren Holian on that his offer has been accepted.
- DT to order medicine balls and rubber balls for training purposes.
- IG to circulate future meeting dates.

❖ Meeting closed at 8.35pmⁱ

❖ The next meeting will be Monday 9th February 2009 at 1900hrs

ⁱ Minutes drafted 15th January 2009

ⁱⁱ DH amended 21st January 2009